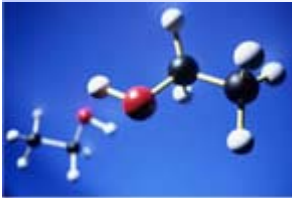


talisman **Back Office**

Web enabled, integrated solution for Recruitment



Where it all comes together

Recruitment companies, very properly, are focussed on the sales process but after placing people, invoices have to be issued, cash needs collecting and contractors need paying. Talisman Back Office is where it all happens.

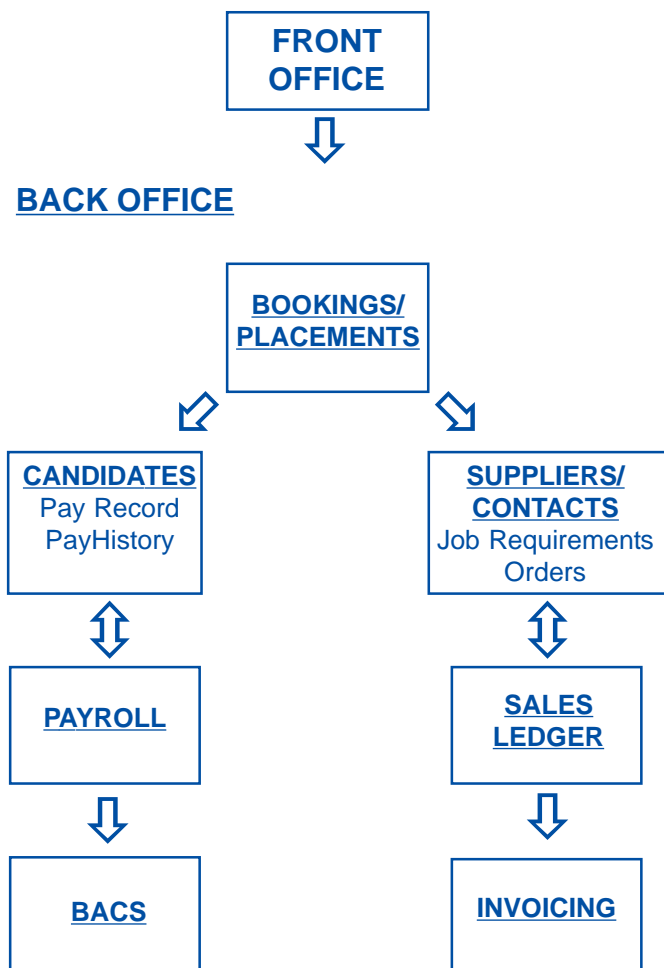
Most importantly the Talisman Back Office is fully integrated with the Front Office so any information entered there flows through automatically; no double entry here, well apart from the Nominal of course!

Depending on your preference you can also use Back Office staff to control Bookings, issue contracts, etc. If the Timesheet Extranet is installed the Payroll staff can also validate all timesheets entered.

For those that prefer to concentrate on the Front Office we offer a Back Office service that can be tailored to meet your requirements.

MODULES

- **Timesheet Entry**
From email attachments
From fax to email
By Online entry
From spreadsheets
Using ICR recognition
- **Invoice Matching**
From email attachments
From fax to email
Self billing invoices
- **Payroll**
PAYE, LTD or CS
Hourly, daily, weekly or monthly paid
Unlimited payrolls
Various payroll reports
PDF payslips
- **Invoicing**
By Timesheet, Job, Order or Period
Customised stationery
Auto attach timesheets
View and reprint
PDF Invoices
- **Sales Ledger**
Multi-currency
Multi-branch
Credit control
Reporting suite
- **Nominal Ledger**
Multi-currency
Multi-company
Budgets
Management reporting



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